

Minutes of CAWS Committee Meeting – 29th March 2017

The Community Action: Whitley & Shaw (CAWS) committee met at The Pear Tree Inn at 7.45pm on Wednesday 29th March 2017

1. Michelle Tattersall (Chairperson) welcomed CAWS members Mike Booth (Secretary), Brian Roberts (Treasurer), Richard Bean, Elizabeth Bean, Lesley Sibbald, Suzien Harding and Peter Humphries and opened the meeting at 7.45pm.
2. **Apologies: The following apologies had been received:**
Mark Ashkowski, Jane Hardwidge, Mary Pile, Maureen Hibbott
3. **Minutes of previous meeting (6th February 2017).**
No changes
4. **Matters arising (dealt with below)**
5. **Finance:**
 - 5.1 Brian reported the following:
 - CAWS funds are £1,996
 - Recreation fund is £1,076
 - Received a grant of £380 from Melksham Without to cover insurance and meeting expenses
 - Community Emergency Group have spent £400 on equipment and fuel
 - £55.40 AGM expenses for advertising and room hire
 - Total funds (including protected funds) = £4,238
6. **CAWS Objectives**
 - 6.1.1 Telephone Boxes
 - MWOPC have agreed to adopt the phone boxes
 - CAWS will set aside a £500 contingency for repairs
 - CAWS will conduct an annual deep clean and quarterly tidy up
 - Mike to produce signs to go in the boxes announcing that they are being adopted
 - The use of a pressure washer will be investigated with Teresa Strange
 - The priority will be the red phone box on Top Lane/West Hill, estimated renovation costs are £1,800 as the box requires a new door, all new glazing and paint.
 - CAWS will apply for funding for half of this cost from the area board (michelle to check application date with Teresa)
 - Heritage Lottery Funding will be applied for to convert the Phone Box on Corsham Road into a history archive.
 - 6.1.2 Best Kept Village planting
 - Suzien Harding expressed safety concerns over verge planting which was accepted.
 - Idea was raised to produce 3 wooden planters which the gardening club will maintain.
 - Lesley will identify possible locations
 - Suzien to get a price from Timbertack
 - (update: Cost is £150 and is approved and will be covered by funds received from Waitrose Community Matters collection)
 - Mike had applied for 20 packs of free 'Seeds for Bees' from the group 38 Degrees. They will be passed to Suzien when they arrive.

Minutes of CAWS Committee Meeting – 29th March 2017

6.1.3 Recreational Fund Working Group

8 recreational equipment supply companies have been researched and asked to submit proposals
Proposals will be discussed when in and funding applied for accordingly

6.1.4 Spring Clean/Litter Pick

Date is set for 7th May

More than 10 people are required in order to complete in one day

Volunteers will be sought from the Church, PaFoS, Recreation group and CEG

Children to be allowed following a check on the risk assessment

6.1.5 Footpaths and Stiles

Council will change Stile on path off Shaw Hill to a Kissing Gate

6.2.1 Speeding stickers

500 stickers and 250 letters/envelopes to be produced to go on refuse bins

They will be distributed at the next meeting

6.2.2 Summer Event

Event plan to be distributed before the next meeting

6.2.3 Community Emergency Group Report

Trials of equipment have been completed

Issues with bad fuel have resulted in long life fuel being purchased

An outdoor exercise is planned

6.2.4 Speedwatch

Poor weather has meant that only a few days monitoring have been conducted

6.2.5 Neighbourhood Plan

The application for 9 houses at Church Farm House has been rejected following opposition letters from residents and CAWS.

7. Community News

Nothing to report

8. Correspondence.

Nil

9. Any Other Business.

Nothing to report

10. Date of next meeting at 7.30pm on Monday 24th April to be held at Shaw Village Hall.

11. There being no further business to discuss Michelle thanked all for attending and closed the meeting at 9.00pm

M Booth, Sec. 11th April 2017